

Proposal Inquiry Form

First Name

Last Name

Organization

Email

Phone

Address

Event Date(s) Requested

MM/DD/YYYY - MM/DD/YYYY

Number of Attendees per event day *

Type of Event

Exposition, Cabaret, Concert, Festival, 5k, Social Gatherings,
Fundraiser, etc.

Private or Public Event

☐ Private

☐ Public

Preferred Building or Location (capacity)

☐ Hocklander (up to 3,500)

☐ Grand Ballroom (up to 1,500)

☐ Exhibit Hall (up to 750)

☐ Ballroom (up to 500)

☐ Concourse (up to 300)

☐ Hospitality Room (up to 30)

☐ The Grandstand and Lawn

☐ Arena (up to 1,200)

☐ The Barn

☐ Parking Lot

☐ Campground

Is this a ticketed event? *

☐ Yes

☐ No

What are your move-in day(s)? *

- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Saturday
- ☐ Sunday

What are your event days? *

- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Saturday
- ☐ Sunday

What are your move-out day(s)? *

- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Saturday
- ☐ Sunday

What are your move-in times? *

From arrival until completion

What are your event times? *

From when doors open to guests to cl...

What are your move-out times? *

From arrival until completion

Set-up & Equipment Needs: *

- ☐ Tables (8 ft rectangle)
- ☐ Tables (60 in round)
- ☐ Chairs (fold out)
- ☐ Chairs (padded)
- ☐ Bleachers (aluminum)
- ☐ Ticket Office
- ☐ Will Call Booth
- ☐ Stanchions
- ☐ ATM
- ☐ Picnic Tables
- ☐ Stage (Let us know size below)
- ☐ Temporary Fencing (per ft)
- ☐ Podium

Will you need The Grounds' staff to set-up or break-down your tables and chairs? Additional fees apply. *

- ☐ Yes
- ☐ No

Electric for Vendors *

- ☐ Yes
- ☐ No

How many vendors require electric?
And what size amps? (30, 50, or 50+)

Do you expect campers for this event? *

- ☐ Yes
- ☐ No

If so, how many?

Will alcohol be served at your event? *

- ☐ Yes
- ☐ No

Would you like to have event insurance quoted by The Grounds's policy provider? *Please note that we can not cover any instances where the alcohol on premises is BYOB.

Concessionaire shall provide proof of liability insurance with at least a one million (\$1,000,000) limit upon submission of contract. The policy must name Greater Gulf State Fair Inc and Mobile Jaycees Inc *

☐ Yes

☐ No

How did you hear about us? *

☐ Reference

☐ Website

☐ Social Media

☐ Advertisement

☐ Other

In-house Advertising Agency: The Grounds' Marketing Department functions as an in-house Advertising Agency and Public Relations Firm. A more efficient, cost-effective alternative to hiring outside advertising and PR agencies. We provide a "one stop shop" experience for any outside event promoter. Our main priority is to create maximum exposure and increase your event attendance.

Would you like to advertise this event? *

☐ Yes

☐ No

What is your advertising budget? *



References *

2 References; who you've done business with in the past
